

**AGENDA**  
**SCOTTSDALE PUBLIC LIBRARY ADVISORY BOARD**  
**February 19, 2003 – 3:30 PM**  
**Civic Center Library Board Room**

**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES** – January 15, 2003

**3. LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))**

Staff will update the Library Advisory Board on the status of current events and activities in the libraries.

- Monthly Statistical Report - Sharyn Pennington, Operations Coordinator  
(An update of significant library use statistics - informational only)
- Special Revenue Account Report – Sharyn Pennington, Operations Coordinator  
(An overview of the status of funds received through the sale of discarded books and magazines, and includes the status reports of funds received in the library's Gifts and Memorials Fund - informational only)
- Director's Report - Rita Hamilton
- Library Services Highlights: Battle of the Books & Beyond Battle of the Books  
By Marsha Greene, Youth Services Library Coordinator  
OneBook AZ  
By Dana Braccia, Community Relations Coordinator

**4. ITEMS REQUIRING BOARD ACTION**

• **EXPENDITURES**

(Items to be introduced by Rita Hamilton)

Staff request approval to expend Special Revenue Account Funds for the items listed below. Accounting reports confirm that the amount requested is available in the Special Revenue Account. These monies are raised by Library Volunteers through the sale of discarded books and magazines.

<b>Feb 2003</b>	Battle of the Books/Beyond Battle of the Books	\$ 11,000	Marsha Greene
	Urban Libraries membership	\$ 3,000	Rita Hamilton
	Movie License	\$ 2,638	Dana Braccia
	National Volunteer Week Recognition	\$ 500	Michelle Brooks
	OneBookArizona	\$ 1,000	Dana Braccia/Joanne Hamilton-Selway
	Adult Programs 3#	\$ 1,000	Alex Barnard/Dana Braccia
	<b>February Total:</b>	<b>\$ 19,138</b>	

Staff Recommendation: Approve request

Board Action: Approve or deny requests for specific items

- ***RASSNER/LIBRARY ENDOWMENT:***

Recommend approval of request for disbursement of \$20,000 from the Arizona Community Foundation, the recommended withdrawal from the Rassner/Library Endowment funds for FY 2003/04. The funds will be used to purchase library materials for teens and for teen center design. The recommendation will be forwarded to the City Council for acceptance.

Staff Recommendation: Approve request

Board Action: Approve or deny request

## **5. INFORMATIONAL ITEMS**

- ***ANNOUNCEMENTS/ISSUES FOR FUTURE DISCUSSION***

- ***OPEN CALL TO THE PUBLIC (ARS38-431.02)***

Subject to reasonable time, place and manner restrictions, as determined by the Chairman, members of the public will be allowed to address the Library Advisory Board on any issue within jurisdiction of the Board. At the conclusion of the open call to the public, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board shall not discuss or take legal action on matters, however, raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

## **6. ADJOURNMENT**

Next meeting: March 19, 2003

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the City Clerk's Office at 312-2412. Requests should be made as early as possible to allow time to arrange accommodations.